

Online Numara Track-It! Sample Schedule:

WEEK 1*	MON	TUE	WED	THU	FRI
Navigating Numara Track-It!		9:00 – 10:30		2:30 – 4:00	
Using Numara Track-It! Inventory	9:00 – 10:30		2:30 – 4:00		
Using Numara Track-It! Enterprise Help Desk			9:00 – 11:00		2:00 – 4:00
Using Numara Track-It! Professional Help Desk	1:00 – 2:30				
Using Numara Track-It! Purchasing				9:00 – 10:00	
Using Numara Track-It! Knowledge Management			11:30 – 12:00		
Using Numara Track-It! Training and Library				11:00 – 11:30	
Information Analysis with Numara Track-It!		11:00 – 12:00			
Using Numara Track-It! Self Service & Field Tech Web	11:00 – 12:00				
Using Numara Track-It! Software License Management					9:00 – 10:30
Setting Up Numara Track-It! Professional Workflow Automation					1:00 – 1:30
Reporting Essentials for Numara Track-It! Users	3:00 – 5:00				

WEEK 2*	MON	TUE	WED	THU	FRI
Navigating Numara Track-It!	2:30 – 4:00		9:00 – 10:30		10:30 – 12:00
Using Numara Track-It! Inventory		9:00 – 10:30		2:30 – 4:00	
Using Numara Track-It! Enterprise Help Desk	9:00 – 11:00		2:30 – 4:30		
Using Numara Track-It! Purchasing		1:00 – 2:00			
Information Analysis with Numara Track-It!					9:00 – 10:00
Using Numara Track-It! Self Service & Field Tech Web				4:30 – 5:30	
Administering Numara Track-It! Professional Technician Access				11:00 – 12:00	
Understanding Numara Track-It! Professional Lookup Tables		11:00 – 12:00			
Using Numara Track-It! Professional Administrator Console			11:00 – 12:00		
Administering Numara Track-It! Professional Discovery / Audit	12:00 – 2:00				
Fundamentals of Report Design for Numara Track-It! Users		3:00 – 5:00			

NOTE: All Times are based on the Eastern Time Zone. All training will take place on the current product version

* This schedule will be effective as of 09/15/2008.

Online Numara Track-It! Sample Schedule:

WEEK 3*	MON	TUE	WED	THU	FRI
Navigating Numara Track-It!		9:00 – 10:30		2:30 – 4:00	
Using Numara Track-It! Inventory	9:00 – 10:30		2:30 – 4:00		
Using Numara Track-It! Enterprise Help Desk			9:00 – 11:00		2:30 – 4:30
Using Numara Track-It! Professional Help Desk	1:00 – 2:30				
Using Numara Track-It! Purchasing				9:00 – 10:00	
Using Numara Track-It! Knowledge Management			11:30 – 12:00		
Using Numara Track-It! Training and Library				11:00 – 11:30	
Information Analysis with Numara Track-It!		11:00 – 12:00			
Using Numara Track-It! Self Service & Field Tech Web	11:00 – 12:00				
Using Numara Track-It! Software License Management					12:30 – 2:00
Advanced Report Design for Numara Track-It! Users	3:00 – 5:00				

WEEK 4*	MON	TUE	WED	THU	FRI
Navigating Numara Track-It!	2:30 – 4:00		9:00 – 10:30		10:30 – 12:00
Using Numara Track-It! Inventory		9:00 – 10:30		2:30 – 4:00	
Using Numara Track-It! Enterprise Help Desk	9:00 – 11:00		2:30 – 4:30		
Using Numara Track-It! Purchasing		1:00 – 2:00			
Information Analysis with Numara Track-It!					9:00 – 10:00
Using Numara Track-It! Self Service & Field Tech Web				4:30 – 5:30	
Administering Numara Track-It! Professional Technician Access				11:00 – 12:00	
Report Optimization for Numara Track-it! Users		3:00 – 5:00			

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100344